

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of February 10, 2015  
**Date:** February 10, 2015

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**Members Present:** Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Doherty, Hutchins, Ives, Johnson, McCurdy and Schlack

**Staff Present:** Horton

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### **Discussion and Action Items**

- Minutes of the February 3, 2015 meeting were approved as amended.
- Travel
  - Gena Mead to attend WinPRISM Textbook Manager Training in Lincoln, Nebraska on March 23-27, 2015.
  - Charlie Fuller to attend “Automechanika Chicago” in Chicago, Illinois on April 24-26, 2015.
  - Tom Buszek to attend the Higher Learning Commission Annual Conference in Chicago, Illinois on March 29-31, 2015.
  - Deb Coates and Urminda Firlan to attend the Higher Learning Commission Annual Conference in Chicago, Illinois on March 29-31, 2015.
  - Sheila Eisenhauer, Lisa Winch, Darlene Kohrman, Ron Higginbotham, Amy Longcore, and Chris Karbowski to attend the Michigan Developmental Education Consortium Conference at Schoolcraft College in Livonia, MI on March 20, 2015.
  - Lisa Winch, Sheila Eisenhauer, and Darlene Kohrman to attend the “Conversations among Colleagues: How Does Teacher Preparation Matter?” Wayne State University on March 21, 2015.
  - John Abbott to attend the National Association for Developmental Education Conference in Greenville, South Carolina on February 25-27, 2015.
  - Urminda Firlan to attend “Engage: Elevate Your Psychology & Sociology Courses” in San Francisco, California on February 26, 27, 2015.
  - David Barnes to attend the 20<sup>th</sup> Annual AITP National Collegiate Conference in Omaha, Nebraska on March 25-29, 2015.
- Grants
  - Health Focused Campus – grant applications to a variety of foundations are in process.

### **Personnel Items**

- Kudos
  - none
- Reality Checks
  - All attorney reviews should go to Marilyn first.

- Hires, Resignations and Retirements
  - Request to fill the following position:  
PT Lab Technician in I.T.
  
- **Other**
  - Health Focused Campus  
On-going: Site work, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, signage, brewery consultants, common goals with community, trails, technology, sustainability, job postings/interviews continue, equipment, naming opportunities for larger donors, and marketing, promotional materials, and fund raising.
  - Student interest continues for the Health Focused Campus.
  - “Menus That Matter”, e-newsletters, and Programs of Study to be available soon for the Health Focused Campus. The website will be updated for programming information.
  - Laura Cosby would like Tracey Quada to have signature authority for STDEV 5230 (remove Diane Vandenberg).
  - Terry Hutchins – one report of long distance phone calls will be generated and circulated to managers.
  - Discussion on Athletic Scholarships.
  - Bridge Magazine –Michigan education and related information-sign up for this newsletter on-line.
  - KVCC’s Annual “Community Talk” on March 20 was approved. This is on the Texas Township Campus, and sponsored by the Diversity & Inclusivity Committee.

**Next Meeting is February 17, 2015, 8:00 a.m. in the Board Room 3365**